**Project:** Standard Operating and Quality Assurance Procedures

**Description:** Municipal Regional Permit (MRP) provision C.8.e required permittees to initiate POC loads monitoring by October 2011 pursuing the alternative approach in the Multi-Year Plan (MYP) developed through the RMP-funded Small Tributaries Loading Strategy (STLS). The deliverable for this project was a set of guidance documents to enable different programs or contractors to implement standardized procedures for carrying out the POC Sampling Plan at each of the creek monitoring stations:
- A Field Manual with Standard Operating Procedures for all aspects of field station operations including equipment maintenance, sampling and ancillary data collection.
- Quality Assurance (QA) procedures for field activities and any data quality checks not covered by SFEI’s data management responsibilities for BASMAA and the RMP to ensure data comparability with SWAMP data as prescribed in MRP provision C.8.h.
- Model forms for field data collection and sample handling chain of custody will be included in the above.

**FY:** 11/12 - 12/13 and 14/15

**Overseer:** Monitoring / POCs Committee

**Contracting Agency:** ACCWP

**Contractors:** Applied Marine Sciences (AMS); San Francisco Estuary Institute (SFEI)

**Budget:** $30,854 (In-Kind from ACCWP)

**Status:** Done

**Deliverable(s):** Field Manual; Model Quality Assurance Project Plan