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# B A S M A A

**Project:** Regional Monitoring Strategy – Coordination and Assistance

**Description:** The purpose of this project was to coordinate implementation of BASMAA Regional Monitoring Strategy (BRMS) projects and planning, including assistance to the Executive Director on administrative tasks related to this effort. The tasks to help BASMAA and its member programs to implement the Regional Monitoring Strategy included:

- Act as a liaison between BASMAA and member programs
- Assist the Monitoring Committee and its Chair by:
  - implementing procedures for receipt, review, and transmittal of study designs and reports among member programs and Monitoring Committee
  - recording minutes of Monitoring Committee meetings
  - distributing minutes and other information for Monitoring Committee
- Assist the Monitoring Committee to review project proposals for implementation with Regional Monitoring Strategy funds
- Coordinate with BRMS projects
- Compile draft and final Study Designs
- Produce draft and final Annual Status Report

**FY:** 00/01

**Overseer:** Monitoring Committee

**Contracting Agency:** Santa Clara Valley Water District

**Contractor:** Geoff Brosseau

**Budget:** \$30,000

**Status:** Done

**Deliverable(s):** *Annual Status Report - BASMAA Regional Monitoring Strategy – FY 97/98 (Final Draft – January 1999); BASMAA Regional Monitoring Strategy (BRMS) - Annual Status Report – FY 1998-99 (August 2000); BASMAA Regional Monitoring Strategy (BRMS) - Annual Status Report – FY 1999/2000 (January 2001)*

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