The Bay Area Stormwater Management Agencies Association (BASMAA), a consortium of Bay Area municipalities from Alameda, Contra Costa, Marin, San Mateo, Santa Clara, Solano, and Sonoma Counties, developed this booklet as a resource for all general contractors, home builders, and subcontractors working on construction sites.
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Stormwater pollution is a national environmental problem. In California, stormwater runoff is a major source of water pollution. To help combat the problems of stormwater pollution, federal and state governments have developed a program for monitoring and permitting discharges to municipal storm drain systems, creeks, and water bodies such as San Francisco Bay.

Municipalities in the Bay Area are required by the Clean Water Act to develop stormwater management programs that include requirements for construction activities. Your construction project will need to comply with local municipal requirements. If your construction activity will disturb one acre or more, you must also obtain coverage under the General Construction Activity Permit (see Requirements for Dischargers).

Blueprint for a Clean Bay is an introductory guide to stormwater quality control on construction sites. It contains several principles and techniques that you can use to help prevent stormwater pollution. BASMAA has developed this booklet as a resource for all general contractors, home builders, and subcontractors working on construction sites.

Blueprint for a Clean Bay is not a design manual or a Stormwater Pollution Prevention Plan (SWPPP) (see Requirements for Dischargers). For more information on the General Permit, designing stormwater quality controls, or producing a Stormwater Pollution Prevention Plan, please refer to:

- the California Stormwater Quality Association (CASQA) Stormwater Best Management Practice Handbook for Construction,
- the Regional Water Quality Control Board’s (RWQCB) Guidelines for Construction Projects, or
- consult your local program or the State Water Resources Control Board (SWRCB) (see below).

Please note that this booklet is concerned only with the management of construction sites and activities during construction.

For more information on stormwater requirements, call the State Water Resources Control Board’s Stormwater Information Line at (916) 341-5537 or your local program.
Requirements for Dischargers

Municipal Stormwater Program
Municipalities in the Bay Area are required by federal regulations to develop programs to control the discharge of pollutants to the storm drain system, including the discharge of pollutants from construction sites and areas of new development or significant redevelopment. As a result, your development and construction projects are subject to new requirements designed to improve stormwater quality such as, expanded plan check and review, contract specifications, stormwater treatment measures, runoff monitoring, and increased site inspection. For more information on municipal requirements, please contact the municipal representative listed on the back cover of this booklet.

Projects Equal To Or Greater Than 1 Acre
If your construction activity will disturb one acre or more, you must obtain coverage under the General Construction Activity Storm Water Permit (General Construction Permit) issued by the SWRCB for stormwater discharges associated with construction activity. To obtain coverage under the General Permit, a Notice of Intent (NOI) must be filed with the SWRCB. The General Construction Permit requires you to prepare and carry out a “Stormwater Pollution Prevention Plan” or SWPPP. Your SWPPP must identify appropriate stormwater pollution prevention measures or best management practices (BMPs), like the ones described in this booklet, to reduce pollutants in stormwater discharges from the construction site both during and after construction is complete. A best management practice or BMP is defined as any program, technology, process, practice, operating method, measure, or device that controls, prevents, removes, or reduces pollution. The General Permit also requires permanent stormwater quality controls (see BASMAA’s Start at the Source manual and CASQA’s BMP Handbooks New Development and Redevelopment for examples). You should keep a copy of your SWPPP readily available onsite throughout construction.

Projects Less Than 1 Acre
If your project is less than one acre, you may still need to use BMPs to comply with local municipal requirements. Check with the local stormwater program (listed on back cover), or planning or engineering department for details.

Best Management Practices

General Practices
The following are some general principles that can significantly reduce pollution from construction activity and help make compliance with stormwater regulations easy:

- Identify all storm drains, drainage swales and creeks located near the construction site and make sure all subcontractors are aware of their locations to prevent pollutants from entering them.
- Clean up leaks, drips, and other spills immediately so they do not contact stormwater.
- Refuel vehicles and heavy equipment in one designated location on the site and take care to clean up spills immediately.
- Wash vehicles at an appropriate off-site facility. If equipment must be washed on-site, do not use soaps, solvents, degreasers, or steam cleaning equipment, and prevent wash water from entering the storm drain. If possible, direct wash water to a low point where it can evaporate and/or infiltrate.
- Never wash down pavement or surfaces where materials have spilled. Use dry cleanup methods whenever possible.
- Avoid contaminating clean runoff from areas adjacent to your site by using berms and/or temporary or permanent drainage ditches to divert water flow around the site. Reduce stormwater runoff velocities by constructing temporary check dams and/or berms where appropriate.
- Protect all storm drain inlets using filter fabric cloth or other best management practices to prevent sediments from entering the storm drainage system during construction activities.
- Keep materials out of the rain — prevent runoff pollution at the source. Schedule clearing or heavy earth moving activities for periods of dry weather. Cover exposed piles of soil, construction materials and wastes with plastic sheeting or temporary roofs. Before it rains, sweep and remove materials from surfaces that drain to storm drains, creeks, or channels.

For more information on the General Permits, call the State Water Resources Control Board’s Stormwater Information Line at (916) 341-5537 or your local program.
**Best Management Practices**

- Keep pollutants off exposed surfaces. Place trash cans around the site to reduce litter. Dispose of non-hazardous construction wastes in covered dumpsters or recycling receptacles.
- Practice source reduction — reduce waste by ordering only the amount you need to finish the job.
- Do not over-apply pesticides or fertilizers and follow manufacturers instructions for mixing and applying materials.
- Recycle leftover materials whenever possible. Materials such as concrete, asphalt, scrap metal, solvents, degreasers, cleared vegetation, paper, rock, and vehicle maintenance materials such as used oil, antifreeze, batteries, and tires are recyclable (check with the local planning or building department for more information).
- Dispose of all wastes properly. Materials that cannot be reused or recycled must be taken to an appropriate landfill or may require disposal as hazardous waste. Never throw debris into channels, creeks or into wetland areas. Never store or leave debris in the street or near a creek where it may contact runoff.
- Illegal dumping is a violation subject to a fine and/or time in jail. Be sure that trailers carrying your materials are covered during transit. If not, the hauler may be cited and fined.
- Train your employees and inform subcontractors about the stormwater requirements and their own responsibilities.

**Specific Practices**

Following is a summary of specific best management practices for erosion and sediment control and contractor activities. For more information on erosion and sediment control BMPs and their design, please refer to the RWQCB Erosion and Sediment Control Field Manual (August 2002), the CASQA Stormwater Best Management Practice Handbook for Construction (January 2003), and the Association of Bay Area Governments (ABAG) Manual of Standards for Erosion & Sediment Control Measures (May 1995).

**Erosion Prevention and Sediment Control**

**Prevent erosion**

Soil erosion is the process by which soil particles are removed from the land surface, by wind, water and/or gravity. Soil particles removed by stormwater runoff are pollutants that when deposited in local creeks, lakes, Bay or Delta, can have negative impacts on aquatic habitat. Exposed soil after clearing, grading, or excavation is easily eroded by wind or water. The following practices will help prevent erosion from occurring on the construction site:

- Plan the development to fit the topography, soils, drainage pattern and natural vegetation of the site.
- Delineate clearing limits, easements, setbacks, sensitive or critical areas, trees, drainage courses, and buffer zones to prevent excessive or unnecessary disturbances and exposure.
- Phase grading operations to reduce disturbed areas and time of exposure.
- Avoid excavation and grading during wet weather.
- Limit on-site construction routes and stabilize construction entrance(s) and exit(s).
- Remove existing vegetation only when absolutely necessary.
- Construct diversion dikes and drainage swales to channel runoff around the site.
- Use berms and drainage ditches to divert runoff around exposed areas. Place diversion ditches across the top of cut slopes.
Plant vegetation on exposed slopes. Where replanting is not feasible, use erosion control blankets (e.g., jute or straw matting, glass fiber or excelsior matting, mulch netting).

Consider slope terracing with cross drains to increase soil stability.

Cover stockpiled soil and landscaping materials with secured plastic sheeting and divert runoff around them.

As a back-up measure, protect drainage courses, creeks, or catch basins with fiber rolls, silt fences, sand/gravel bags and/or temporary drainage swales.

Once grading is completed, stabilize the disturbed areas using permanent vegetation as soon as possible. Use temporary erosion controls until vegetation is established.

Conduct routine inspections of erosion control measures especially before and immediately after rainstorms, and repair if necessary.

Control sediment

Sedimentation is defined as the process of depositing sediments carried away by runoff. Sediments consist of soil particles, clays, sands, and other minerals. The purpose of sediment control practices is to remove sediments from stormwater before they are transported off-site or reach a storm drain inlet or nearby creek. The most effective sediment control practices reduce runoff velocity and trap or detain runoff allowing sediments to settle out.

Use terracing, rip rap, sand/gravel bags, rocks, fiber rolls, and/or temporary vegetation on slopes to reduce runoff velocity and trap sediments. Do not use asphalt rubble or other demolition debris for this purpose.

Use check dams in temporary drains and swales to reduce runoff velocity and promote sedimentation.

Protect storm drain inlets from sediment-laden runoff. Storm drain inlet protection devices include sand/gravel bag barriers, filter fabric fences, block and gravel filters, catch basin filter inserts, excavated drop inlet sediment traps, or a combination of these.

Collect and detain sediment-laden runoff in sediment traps (an excavated or bermed area or constructed device) to allow sediments to settle out prior to discharge.

Use sediment controls and filtration to remove sediments from dewatering discharges.

Prevent construction vehicle tires from tracking soil onto adjacent streets by constructing a temporary stone pad with a filter fabric underliner near the site exit where dirt and mud can be removed.

When cleaning sediments from streets, driveways and paved areas on construction sites, use dry sweeping methods where possible. If water must be used to flush pavement, collect runoff to settle out sediments and protect storm drain inlets.

Note: Performance of erosion and sediment controls is dependent on proper installation, routine inspections and maintenance of the controls. Straw bale barriers are an example of a BMP that has not been as effective as expected due to improper use. Most of the BMPs described above are temporary and if left alone can quickly fall into disrepair and/or become ineffective. Routine inspections and maintenance, particularly before and after a storm event, must be part of any erosion and sediment control plan.

The RWQCB’s Field Manual, the CASQA Stormwater Best Management Practice Handbook for Construction, and the ABAG Manual of Standards for Erosion and Sediment Control provide specific details and design criteria for erosion and sediment control plans.

Drainage swales channel runoff around a construction site. Planting temporary vegetation on freshly graded areas, and trenching and staking fiber rolls and/or silt fences downslope are common techniques for preventing erosion and controlling sediment.
General Site Maintenance

Prevent spills and leaks

Poorly maintained vehicles and heavy equipment leaking fuel, oil, antifreeze, or other fluids on the construction site are common sources of stormwater pollution and soil contamination. Construction material spills can also cause serious problems. Careful site planning, preventive maintenance, and good materials handling practices can eliminate most spills and leaks.

- Maintain all vehicles and heavy equipment. Inspect frequently for and repair leaks.
- Designate specific areas of the construction site, well away from creeks or storm drain inlets, for vehicle and equipment parking and routine maintenance.
- Perform major maintenance, repair jobs and vehicle and equipment washing off-site when feasible, or in designated and controlled areas on-site.

- If you must drain and replace motor oil, radiator coolant, or other fluids on-site, use drip pans or drop cloths to catch drips and spills. Collect all spent fluids, store in labeled separate containers, and recycle whenever possible. Note that in order to be recyclable, such liquids must not be mixed with other fluids. Non-recycled fluids generally must be disposed of as hazardous wastes.

Clean up spills immediately after they happen

When vehicle fluids or materials such as paints or solvents are spilled, cleanup should be immediate, automatic, and routine.

- Sweep up spilled dry materials (e.g., cement, mortar, or fertilizer) immediately. Never attempt to “wash them away” with water, or bury them. Use only minimal water for dust control.
- Clean up liquid spills on paved or impermeable surfaces using “dry” cleanup methods (e.g., absorbent materials like cat litter, sand or rags).
- Clean up spills on dirt areas by digging up and properly disposing of the contaminated soil.
- Report significant spills to the appropriate spill response agencies immediately (See reference list on the back cover of this booklet for more information).

Note: Used cleanup rags that have absorbed hazardous materials must either be sent to a certified industrial laundry or dry cleaner, or disposed of through a licensed hazardous waste disposal company.
Best Management Practices

Store materials under cover
Wet and dry building materials with the potential to pollute runoff should be stored under cover and/or surrounded by berms when rain is forecast or during wet weather.

- Store stockpiled materials and wastes under a temporary roof or secured plastic sheeting or tarp.
- Berm around storage areas to prevent contact with runoff.
- Plaster or other powders can create large quantities of suspended solids in runoff, which may be toxic to aquatic life and cause serious environmental harm even if the materials are inert. Store all such potentially polluting dry materials—especially open bags—under a temporary roof or inside a building, or cover securely with an impermeable tarp. By properly storing dry materials, you may also help protect air quality, as well as water quality.
- Store containers of paints, chemicals, solvents, and other hazardous materials in accordance with secondary containment regulations and under cover during rainy periods.

Cover and maintain dumpsters
Open and/or leaking dumpsters can be a source of stormwater pollution.

- Cover open dumpsters with plastic sheeting or a tarp. Secure the sheeting or tarp around the outside of the dumpster. If your dumpster has a cover, close it.
- If a dumpster is leaking, contain and collect leaking material. Return the dumpster to the leasing company for repair/exchange.
- Do not clean dumpsters on-site. Return to leasing company for periodic cleaning, if necessary.

Collect and properly dispose of paint removal wastes
Paint removal wastes include chemical paint stripping residues, paint chips and dust, sand blasting material and wash water. These wastes contain chemicals that are harmful to the wildlife in our creeks and the water bodies they flow to. Keep all paint wastes away from the gutter, street, and storm drains.

- Non-hazardous paint chips and dust from dry stripping and sand blasting may be swept up or collected in plastic drop cloths and disposed of as trash. Chemical paint stripping residue and chips and dust from marine paints or paints containing lead or tributyl tin must be disposed of as a hazardous waste.
- When stripping or cleaning building exteriors with high-pressure water, cover or berm storm drain inlets. If possible (and allowed by your local waste-water treatment plant), collect (mop or vacuum) building cleaning water and discharge to the sanitary sewer. Alternatively, discharge non-contaminated wash water onto a dirt area and spade into the soil. Be sure to shovel or sweep up any debris that remains in the gutter and dispose of as garbage.

Clean up paints, solvents, adhesives, and cleaning solutions properly
Although many paint materials can and should be recycled, liquid residues from paints, thinners, solvents, glues, and cleaning fluids are hazardous wastes. When
they are thoroughly dry, empty paint cans, used brushes, rags, absorbent materials, and drop cloths are no longer hazardous and may be disposed of as garbage.

- Never clean brushes or rinse paint containers into a street, gutter, storm drain, or creek.

- For water-based paints, paint out brushes to the extent possible and rinse to a drain leading to the sanitary sewer (i.e., indoor plumbing).

- For oil-based paints, paint out brushes to the extent possible, and filter and reuse thinners and solvents. Dispose of unusable thinners and residue as hazardous waste.

- Recycle, return to supplier or donate unwanted water-based (latex) paint. You may be able to recycle clean empty dry paint cans as metal (check with the local planning or building department for more information).

- Dried latex paint may be disposed of in the garbage.

- Unwanted paint (that is not recycled), thinners, and sludges must be disposed of as hazardous waste.

- More and more paint companies are recycling excess latex paint (check with the local planning or building department for more information).

- Recycle yard waste and tree prunings at a landfill that chips and composts plant material.

Service and maintain portable toilets
Leaking portable toilets are a potential health and environmental hazard.

- Inspect portable toilets for leaks.

- Be sure the leasing company adequately maintains, promptly repairs, and replaces units as needed.

- The leasing company must have a permit to dispose of waste to the sanitary sewer.

- Do not place on or near storm drain inlets.

Dispose of cleared vegetation properly
Cleared vegetation, tree trimmings, and other plant material can cause environmental damage if it gets into creeks. Such “organic” material requires large quantities of oxygen to decompose, which reduces the oxygen available for fish and other aquatic life.

- Do not dispose of plant material in a creek or drainage facility or leave it in a roadway where it can clog storm drain inlets.

- Avoid disposal of plant material in trash dumpsters or mixing it with other wastes. Compost plant material or take it to a landfill or other facility that composts yard waste (check with the local planning or building department for more information).
Demolition Waste Management

Make sure all demolition waste is properly disposed of

Demolition debris that is left in the street or pushed over a bank into a creek bed or drainage facility causes serious problems for flood control, storm drain maintenance, and the health of our environment. Different types of materials have different disposal requirements or recycling options.

- Materials that can be recycled from demolition projects include: metal framing, wood, concrete, asphalt, and plate glass.
- Materials that can be salvaged for reuse from old structures include: doors, banisters, floorboards, windows, 2x4s, and other old, dense lumber.
- Unusable, unrecycleable debris should be confined to dumpsters, covered at night and during wet weather, and taken to a landfill for disposal.
- Hazardous debris such as asbestos must be handled in accordance with specific laws and regulations and disposed of as a hazardous waste. For more information of asbestos handling and disposal regulations, contact the Bay Area Air Quality Management District.
- Arrange for an adequate debris disposal schedule to ensure that dumpsters do not overflow.
- Most local planning or building departments have lists of recycling and disposal services for construction and demolition debris.

Roadwork and Pavement Construction

Plan roadwork and pavement construction to avoid stormwater pollution

Road paving, surfacing, and asphalt removal happen right in the street, with numerous opportunities for stormwater pollution from the asphalt mix, saw-cut slurry, or excavated material. Properly proportioned asphalt mix and well-compacted pavement avoid a host of water pollution problems.

- Apply concrete, asphalt, and seal coat during dry weather to prevent contaminants from contacting stormwater runoff.
- Cover storm drain inlets and manholes when paving or applying seal coat, slurry seal, fog seal, etc.
- Always park paving machines over drip pans or absorbent materials, since they tend to drip continuously.
- When making saw-cuts in pavement, use as little water as possible. Cover each catch basin completely with filter fabric during the sawing operation and contain the slurry by placing sand/gravel bags around the catch basin. After the liquid drains or evaporates, shovel or vacuum the slurry residue from the pavement or gutter and remove from site.
- Wash down exposed aggregate concrete only when the wash water can: (1) flow onto a dirt area; (2) drain onto a bermed surface from which it can be pumped and disposed of properly; or (3) be vacuumed from a catchment created by blocking a storm drain inlet. If necessary, divert runoff with temporary berms. Make sure runoff does not reach gutters or storm drains.
- Allow aggregate rinse to settle, and pump the water to the sanitary sewer if allowed by your local wastewater authority.
- Never wash sweepings from exposed aggregate concrete into a street or storm drain. Collect and return to aggregate base stockpile, or dispose with trash.
- Recycle broken concrete and asphalt (check with the local planning or building department for more information).
Look for ponded stormwater, groundwater, and/or soil contamination

Ponded stormwater, groundwater and soil may become contaminated if exposed to hazardous materials. If any of the following conditions apply, contaminated ponded stormwater, groundwater, and/or soil may be present and pose a potential health and environmental hazard:

- The project site is in an area of previous commercial/industrial activity;
- There is a history of illegal dumping on the site or adjacent properties;
- The construction site is subject to a Superfund, state, or local cleanup order;
- Ponded stormwater, groundwater and/or water generated by dewatering exhibits an oily-sheen and/or smells of petroleum;
- Soil appears discolored, smells of petroleum and/or exhibits other unusual properties;
- Abandoned underground storage tanks, drums, or other buried debris are encountered during construction activities; or
- Spills have occurred on the site or adjacent properties involving pesticides and herbicides; fertilizers; detergents; plaster and other products; petroleum products such as fuel, oil, and grease; or other hazardous chemicals such as acids, lime, glues, paints, solvents, and curing compounds.

Take appropriate action

Ponded stormwater, groundwater, or water generated by dewatering that is contaminated cannot be discharged to a street, gutter, or storm drain. If contamination is suspected, the water should be contained and held for testing. Call the appropriate local agency and/or the Regional Water Quality Control Board for further guidance (See reference list on the back cover of this booklet for more information).

Remember: The property owner and the contractor share ultimate responsibility for the activities that occur on a construction site. You may be held responsible for any environmental damage caused by your subcontractors or employees.
Pollution Control Agencies and Sources of Information

**Storm water quality management programs**

Alameda Countywide Clean Water Program
951 Turner Court, Hayward, CA 94545
(510) 670-5543
www.cleanwaterprogram.com

Contra Costa Clean Water Program
255 Glacier Drive, Martinez, CA 94553-4897
(925) 313-2392
(800) NO DUMPING
www.cccleanwater.org

Fairfield-Suisun Urban Runoff Management Program
1010 Chadbourne Road
Fairfield, CA 94534
(707) 429-8930
www.fssd.com

Marin County Stormwater Pollution Prevention Program
3501 Civic Center Drive, Room 304,
San Rafael, CA 94903
(415) 499-6528
www.mcstoppp.org

San Francisco Stormwater Management Program
3801 3rd Street, Suite 600
San Francisco, CA 94124
(800) 852-7550 (24 hours)
http://stormwater.sfwater.org

San Mateo Countywide Water Pollution Prevention Program
555 County Center, Fifth Floor
Redwood City, CA 94063
(650) 363-4305
www.mdstoppp.org

Santa Clara Valley Urban Runoff Pollution Prevention Program
111 West Evelyn Ave., Ste. 110
Sunnyvale, CA 94086
(800) 794-2482
www.scvurppp.org

Sonoma County Water Agency
Administration Building
404 Aviation Blvd.
Santa Rosa, CA 95403
(707) 526-5370
www.scwa.ca.gov

Vallejo Sanitation and Flood Control District
450 Ryder Street, Vallejo, CA 94590
(707) 644-8949
www.vsfcfd.com

Bay Area Stormwater Management Agencies Association (BASMAA)
1515 Clay Street, Suite 1400,
Oakland, CA 94612
(510) 622-2326
(888) BayWise www.basmaa.org

**Agencies to call in the event of a spill**

You are required by law to report all significant releases or suspected significant releases of hazardous materials, including oil.

To report a spill, call the following agencies:

1. Dial 911 or your local emergency response number.

2. Call the Governor’s Office of Emergency Services Warning Center, (800) 852-7550 (24 hours).

For spills of “Federal Reportable Quantities” of oil, chemicals, or other hazardous materials to land, air, or water, notify the National Response Center (800-424-8802). If you are not sure whether the spill is of a “reportable quantity,” call the federal Environmental Protection Agency (800) 424-9346 for clarification.

For further information, see California Hazardous Material Spill/ Release Notification Guidance (State Office of Emergency Services, Hazardous Materials Division).

**Agencies to call if you find or suspect contaminated soil or groundwater**

Regional Water Quality Control Board:

- San Francisco Bay Region
  - (510) 622-2300

- Central Valley Region
  - (916) 464-3291

California Environmental Protection Agency (Cal EPA), Department of Toxic Substances Control (DTSC)
(510) 540-2122

**Documents and available resources**

From State Water Resources Control Board (SWRCB)
(916) 341-5537
www.waterboards.ca.gov

**General Construction Activity Storm Water Permit**

From Friends of the San Francisco Estuary
(510) 622-2337
www.abag.ca.gov/bayarea/sfep

Field Manual

Guidelines for Construction Projects

Hold On to Your Dirt – Video

Keep it Clean – Video

From Association of Bay Area Governments (ABAG)
(510) 464-7900
www.abag.ca.gov

Manual of Standards for Erosion and Sediment Control Measures

From Cal EPA, DTSC
(800) 72TOXIC
www.dtsc.ca.gov

Waste Minimization for the Building Construction Industry - Fact Sheet

From California Stormwater Quality Association (CASQA)
www.cabmphandooks.com

Stormwater Best Management Practice Handbook – Construction

**THANKS**

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