



B A S M A A

Meeting Summary Monitoring / POCs Committee Wednesday, April 5, 2017

Internal Meeting

1. Introductions, Announcements, and Agenda Review (Lucile Paquette)

Outputs / Outcomes:

A. Received announcements

- i. CW4CB Workshop – April 7; ACCWP (Turner Court, Hayward)
- ii. Loads Accounting Tools and Guidance document distributed; latest version is 1.1, dated March 23, 2017

B. Made agenda adjustments, as needed.

2. Board of Directors Update (Lucile Paquette for Geoff Brosseau)

Outputs / Outcomes: Received an update on Board of Directors business relevant to the Committee. Matt Fabry is the new Chair taking over the rest of Tom Dalziel's term, who retired at the end of March. The Board of Directors is looking for a Project Manager for the PCBs in Building Materials, will also need participants for the project Steering Committee.

3. Regional Projects Planning

Outputs / Outcomes:

A. C.12.e / C.8.f Infrastructure Caulk / POC Monitoring for Source Identification and Management Action Effectiveness (Bonnie de Berry)

Committee members decided as a group on bench-scale media filter/HDS monitoring study design approach for the BMP effectiveness monitoring.

➤ Action:	Provide a draft of the study designs for both the BMP effectiveness and PCBs in infrastructure caulk portions of the project.	Project Team	By 5/3 MPC meeting
➤ Action:	Define "blind" sampling. Send a list of criteria and guidance for infrastructure caulk site ID and level of effort expected for coordination with city staff.	Reid Bogert	Week of 4/10

B. C.11/12.c RAA Approach Support (Chris Sommers) – Committee members received updates on the consultant / work group / TAC activities and schedule. The TAC met March 29. The internal draft RAA guidance document was sent to the TAC with their comments due by April 7. Subsequently, the draft will be revised and distributed to stakeholders. Committee members discussed the peer review process, which the Board of Directors needs to finalize.

C. Bioassessment 5 year report (Arleen Feng) – Committee members received an update. Solicited for a Selection Group to finalize the RFP and conduct the consultant selection process for contracting the FY 17-18 report.

➤ Action:	Contact Arleen Feng to be on Selection Group.	Committee members	TBD
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Next BASMAA Monitoring / POCs Committee meeting is Wednesday, May 3, 2017

D. C.12.f Managing PCBs-Containing Materials and Wastes during Building Demolition (Lucile Paquette for Jon Konnan) – Received a brief update; still seeking a project manager and volunteers for project oversight group (i.e., steering committee)

4. Categorical Source Identification (Lynne Scarpa)

Outputs / Outcomes: Committee members received an update on a compilation of information, issues, and examples regarding PCBs from electrical utilities.

➤ Action:	Send draft report on PCBs contributions from electrical utilities to MPC reps for comments	Chris Sommers	Before 5/3 MPC meeting
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5. Reporting Topics

Outputs / Outcomes:

A. Draft C.11/12 section of the 16/17 Annual Report Form (Lisa Austin) - Discuss Program-level outline/template for Annual Reporting starting September 2017

Outcome: Committee members reviewed a bulleted list of proposed contents for the C.11/12 section of the 16/17 Annual Report Form, and discussed what constituted “all supporting data and information necessary to substantiate” a source property referral.

➤ Action:	Ask Regional Water Board staff for any feedback regarding WMA maps in 2015-16 annual reports.	Lisa Austin	TBD
➤ Action:	Develop options to present to MPC with a list of issues and questions for MPC to answer (incorporating Regional Water Board staff feedback as available).	Lisa Austin	By 5/3 MPC meeting
➤ Action:	Share PCBs loads report when it is developed in GIS	ACCWP / CCCWP	TBD

B. MRP 2.0 SSID projects (Bonnie de Berry)

Outcome: RMC members discussed SSID project ideas.

➤ Action:	Put together a table of proposed SSID projects and seek Regional Water Board staff feedback.	Committee members	TBD
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C. POC Monitoring Data (Bonnie de Berry / Arleen Feng)

Outcome: Committee members discussed Program’s plans regarding POC monitoring data and a regional database, and issues such as sharing and maintenance.

D. Information Item: Version 1.2 RMC QA/QC Tool for POC data released

E. POC Steering Committee – Discuss need for meeting, and possible dates and topics (Chris Sommers)

Outcome: Committee members discussed a list of potential topics, and tentatively scheduled the meeting for late June.

➤ Action:	Send out Doodle poll; create draft list of agenda items.	Chris Sommers	By 5/3 MPC meeting
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Main Meeting

6. Introductions, Announcements, and Agenda Review (Lucile Paquette)
Outputs / Outcomes:
 - A. Received announcements – See Item 1 above.
 - B. Made agenda adjustments as needed.
7. Approval – February 1 and March 1, 2017 Meetings Summaries (Lucile Paquette for Geoff Brosseau)
 Vote: The February 1 and March 1, 2017 meetings summaries were approved.
8. Board of Directors Update (Geoff Brosseau / Lucile Paquette)
Outputs / Outcomes: Received update on March 23 Board of Directors meeting. See Item 2 above.
9. Information sharing on current projects or activities with Regional Water Board (Committee members / Regional Water Board staff)
Outputs / Outcomes: Shared information
 - Feedback on Annual Reports? – Not yet.
 - Emerging Contaminants special study (Arleen Feng) – It was suggested that such a study should be prioritized through the RMP.
 - WY 2016 CW4CB BMP effectiveness monitoring samples (Bonnie de Berry) – No discussion.
10. Adjourn Meeting (Lucile Paquette)

	Affiliation / Representing	Name	Meetings Attended											
			Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1	ACCWP	Arleen Feng	X	X	X	X	X	X	X	X	X	X		
2	ACCWP	Jim Scanlin							X			P	X	
3	Contra Costa Co / CCCWP	Lucile Paquette	X	X	X	X	X	X	X	X	X	X		
4	Contra Costa Co / CCCWP	Michele Mancuso	X		X		X	X	X					
5	Contra Costa Co / CCCWP	Tom Dalziel		X	X	P	X	P						
6	Contra Costa Co / CCCWP	Cece Sellgren		P		P								
7	Contra Costa Co / CCCWP	Amanda Booth			X	X	X	X	X	X	X			
8	Contra Costa Co / CCCWP	Rachel Kraai						X		X	X			
9	FSURMP	Kevin Cullen	X		P		P		P					
10	SMCWPPP	Reid Bogert							P		X	X		
11	EOA / SMCWPPP	Jon Konnan	X	X	X	X		X	X	X				
12	EOA / SMCWPPP	Bonnie de Berry	X	X	X	X	X	X	X	X	X	X		
13	EOA / SCVURPPP	Chris Sommers		X	X	X	X	X	X	X	X	X		
14	VSFCD	Doug Scott							P					
15	BASMAA	Geoff Brosseau	P	P	P	P	P	P	P	P	P			
16	City of Oakland	Becky Tuden	X											
17	City of San Jose	James Downing					P				P	P		
18	Geosyntec	Lisa Austin	X		X	X	X	X		X	X	X		
19	LWA	Sandy Mathews	P		P									
20	LWA	Kristine Corneille				P								
21	EOA	Lisa Sabin	X		X	X		X	X	X	X	X		
22	EOA	Nick Zigler	X											
23	Regional Water Board	Richard Looker	X			X		X		P	P	X		
24	Regional Water Board	Janet O'Hara		X	X	X		X	X	X	P			
25	EPA	Luisa Valiela			P									
26	EOA	Lynne Scarpa								X				
27	CSUS – OWP	Brian Currier									P	P		
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X = In-person; P = by phone; I= Internal Meeting only

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